

MEETING OF MAYOR AND COUNCIL  
MINUTES - JUNE 16, 2021, 7:00PM

\* MEETING CALLED TO ORDER - SALUTE TO THE FLAG - MOMENT OF SILENCE

The meeting was called to order by Mayor Slavicek at 7:05 P.M. All in attendance stood and Pledged Allegiance to the Flag. A Moment of Silence was observed for the men and women protecting our freedom.

\* CALLING OF THE ROLL.

Mayor Slavicek

Councilman Dzingleski

Councilman Duffy

Councilman Karczewski

Councilman Reid

Also in attendance Borough Administrator Matthew Crane

Borough Attorney Joseph Youssouf, Esq.

\* OPEN PUBLIC MEETINGS ACT STATEMENT

Adequate notice of this meeting has been provided as is required under Chapter 231 Public Law 1975 specifying the time, date, location and to the extent known the agenda by posting a copy on the bulletin board in the Municipal Building outside of the meeting room and providing a copy to the Home News Tribune and Sentinel newspapers and by filing a copy in the office of the Municipal Clerk in. Accordance with the certification which will be entered in the minutes of this meeting.

\*PUBLIC PORTION

During the Public Portion of any Council Meeting members of the Public may only speak on topics of concern to the residents of the Borough. Each individual will be given five minutes to speak as per the Rules to Govern adopted January 2, 2020. During the Public Portion of any meeting, the members of the Public as well as the Governing Body shall be courteous and respectful to one another. No comments and/or behavior that are considered disrespectful, ill-willed or with the intent to harass will be tolerated. If such behavior occurs, then that individual member of the Public will be asked to sit down and his or her turn to speak will be over, even if the five minutes is not.

John Nartowicz, 2 Holly Manor Court, said a resident of Regency Walk is concerned about the traffic on Maple Street. Matt Crane is working with the County on Maple Street. The Mayor said he will also speak to Chief Zarro about this. He also asked if there was anything new about 15 High Street. He was told nothing has been heard. It is still in litigation.

There being no one else who wished to be heard, the meeting was closed to the Public.

\* Budget Adoption – RESOLUTION # 2021-100

A MOTION to adopt was made by Councilman Dzingleski and SECONDED by Councilman Duffy. ROLL CALL: 4 – 0

The Mayor thanked Matt for the work he did on the budget. There are no increases in taxes, water, or sewer.

\* CONSENT AGENDA -RESOLUTION #2021- 97

Report of Municipal Clerk, Tax. Collector, Utility Collector  
Resolutions:

~~98 Temporary Emergency Appropriation #5~~

Withdrawn

99 Waiving of Type 1 Permit Fee

101 Authorization Payment No. 2 to Black Rock Enterprises

102 Payment of Bills

MOTION – Councilman Dzingleski SECOND – Councilman Duffy

ROLL CALL: 4 - 0

\* ACCEPTANCE OF MINUTES - May 19, 2021

MOTION – Councilman Reid SECOND – Councilman Duffy

ROLL CALL: 4 – 0

\*REPORTS-Mayor, Committees, Attorney, Administrator

Councilman Karczewski asked if a meeting has been set up with the Chief of Police. The Mayor said he recently saw him, and he was going to get back to him with a few dates.

Councilman Dzingleski told the Mayor what a great job was done on the Fishing Derby. Representatives from the Fish and Wildlife were also present. They said they would do an event before the next Derby. They would have the children come and they would stock the lake. Councilman Karczewski said that with the Old Forge Road project trees were trimmed and cut and the branches are still laying there. Matt will call George from RVV about this. The Mayor said he has received a lot of compliments about the project. The Mayor attended the swearing in of four new Police Officers. The 8<sup>th</sup> Grade will be moving up on Monday and the High School is on Tuesday. He will be presenting his Mayor's Scholarship award. Due to Covid he was not invited. July 3<sup>rd</sup> will be the Mayor's Spark in the Park. Generous donations were received. There will be food trucks. The Mayor has to order mugs. Councilman Reid, Chief of the Fire Department is coordinating fire protection for the day. The Mayor asked him to invite neighboring Fire Departments to be in the parade. Parking will be available in the Holy Trinity and St. George's parking lot. DJ Wacky Wayne will be DJing. The Board of Education will let us use their grandstand.

A much lengthy discussion was held on the rental of the Community Center.

RESOLUTION # 2021-103 COMMUNITY CENTER RENTAL FEES

MOTION - Councilman Dzingleski SECOND - Councilman Duffy

ROLL CALL: 4 – 0.

Borough Administrator Matthew Crane stated that the LED lights have been changed on Locust Drive, High Street will be on Monday and Lake Avenue the week after. Councilman Dzingleski asked him if he got any information on the speed limit signs. He said he did not get the price. Hydrant flushing will be from Monday to Friday of next week.

ORDINANCE #2021-5 (Second Reading)

Capital Ordinance for the acquisition of radio reads, and appropriating \$6,500 therefor, authorized in and by the Borough of Helmetta, in the County of Middlesex.

A MOTION to open this ordinance to the Public was made by Councilman Dzingleski and SECONDED by Councilman Reid. ROLL CALL: 4 – 0

There being no one who wished to speak the hearing on this Ordinance was closed.

ROLL CALL: 4 – 0

A MOTION to adopt this Ordinance was made by Councilman Dzingleski and SECONDED by Councilman Duffy. ROLL CALL: 4 – 0.

ORDINANCE #6 (First Reading)

Capital Ordinance amending in part Capital Ordinance No. 2020-6 adopted on November 18, 2020, and providing for improvements to Maple Street, in order to amend the purpose thereof, and to appropriate an additional \$493,000 thereof, for a total appropriation on \$508,000, authorized in and by the Borough of Helmetta, in the County of Middlesex, New Jersey

MOTION - Councilman Karczewski

SECOND - Councilman Reid

ROLL CALL: 4 - 0

CLOSED SESSION - RESOLUTION # 104 Contract Negotiation/Potential Litigation

MOTION - Councilman Dzingleski

SECOND - Councilman Reid

ROLL CALL: 4-0

A MOTION to go into Open Session was made by Councilman Karczewski and SECOND by Councilman Duffy. ROLL CALL: 4 - 0.

RESOLUTION# 2021 - 105 WATER METER PAYMENT PLAN

MOTION - Councilman Karczewski

SECOND - Councilman Reid

ROLL CALL: 4 - 0

The Mayor announced our next meeting will be July 21.

There being no further business, a MOTION to adjourn was made by Councilman Duffy and SECONDED by Councilman Reid. All in favor.

Sandra Bohinski, RMC

Municipal Clerk

**BOROUGH OF HELMETTA**  
**2021 MUNICIPAL BUDGET**

On Wednesday the 21st of April, 2021 The Governing Body introduced the 2021 municipal budget. The budget is a combined effort of the Mayor, Business Administrator, Chief Financial Officer and the Finance Committee who have had several meetings since January 1, 2021. The Borough maintains three (3) separate operating funds.

**CURRENT FUND [MAIN OPERATING FUND]**

**REVENUES – CURRENT FUND**

**2021 AND 2020 CURRENT FUND REVENUE COMPARISON**

	2021 <u>Total</u>	Percent Overall <u>2021</u>	2020 <u>Total</u>	Percent Overall <u>2020</u>	<u>2021 vs. 2020</u>	
					<u>Amount Change</u>	<u>Percent Change</u>
Surplus Anticipated	\$ 417,036	18.10%	\$ 462,000	20.01%	\$ (44,964)	-9.73%
Miscellaneous:						
Municipal Court	10,000	0.43%	10,000	0.43%	0	0.00%
Interest & Costs on Taxes	10,000	0.43%	10,000	0.43%	0	0.00%
State Aid	142,271	6.18%	142,271	6.16%	0	0.00%
Grants	36,205	1.57%	37,002	1.60%	(797)	-2.15%
Special Items of Revenue:						
PILOT - Kaplan	160,000	6.94%	160,000	6.93%	0	0.00%
Cell Tower	88,000	3.82%	89,000	3.85%	(1,000)	-1.12%
Cable TV	16,981	0.74%	18,028	0.78%	(1,047)	-5.81%
Lease Building (*)	42,903	1.86%		0.00%		
Delinquent Taxes	<u>40,000</u>	<u>1.74%</u>	<u>40,000</u>	<u>1.72%</u>	<u>0</u>	<u>0.00%</u>
	963,396	41.82%	968,301	41.93%	(4,905)	-0.51%
<b>Amount to be Raised by Taxation</b>	<u>1,340,433</u>	<u>58.19%</u>	<u>1,340,447</u>	<u>58.07%</u>	<u>(14)</u>	<u>0.00%</u>
<b>Total</b>	<u>\$ 2,303,829</u>	<u>100.01%</u>	<u>\$ 2,308,748</u>	<u>100.00%</u>	<u>\$ (4,919)</u>	<u>-0.21%</u>

(\*) New revenue - lease of former Animal Shelter

The resultant **Amount to be Raised by Taxation** decreased \$14.00 to \$1,340,433 from \$1,340,477.

2021 VS 2020 TAX FACTS

The Ratables of the Borough have increased \$682,960, or 3/10's of 1% to \$186,269,518 from \$185,586,558.

The value of a Tax Point has decreased to \$18,629.52 from \$18,558.66.

An average residential unit value has increased to \$206,991 from \$206,199.

Tax rate .712 from .722, a reduction of 1¢, however the amount of municipal tax that an average residential unit pays will be \$1,473.78 in 2021 compared to \$1,488.76 in 2020 which is a decrease of \$14.95 per year.

EXPENDITURES

2021 AND 2020 CURRENT FUND APPROPRIATION COMPARISON

	2021 Total	Percent Overall 2021	2020 Total	Percent Overall 2020	2021 vs. 2020	
					Amount Change	Percent Change
General Government	\$ 269,520	11.71%	\$ 255,220	11.06%	\$ 14,300	5.60%
Land Use	9,450	0.41%	9,300	0.40%	150	1.61%
Update Master Plan	0	0.00%	15,000	0.65%	(15,000)	-100.00%
Insurance	206,500	8.97%	192,500	8.35%	14,000	7.27%
Public Safety	729,136	31.65%	715,627	31.00%	13,509	1.89%
Public Works	409,481	17.77%	406,703	17.62%	2,778	0.68%
Construction Code/Zoning	7,700	0.33%	7,500	0.32%	200	2.67%
Health & Human Services	29,214	1.27%	28,584	1.24%	630	2.20%
Parks & Recreation	23,000	1.00%	23,000	1.00%	0	0.00%
Utilities	95,500	4.15%	101,000	4.37%	(5,500)	-5.45%
Pension/Retirement	69,876	3.03%	121,506	5.26%	(51,630)	-42.49%
Grants	36,205	1.57%	37,001	1.60%	(796)	-2.16%
Capital Improvements	150,000	6.51%	130,000	5.63%	20,000	15.38%
Debt Service	87,946	3.82%	85,506	3.70%	2,440	2.85%
Reserve for Uncollected Taxes	180,301	7.83%	180,301	7.81%	0	0.00%
<b>Total</b>	<b>\$ 2,303,829</b>	<b>100.00%</b>	<b>\$ 2,308,748</b>	<b>100.00%</b>	<b>\$ (4,919)</b>	<b>-0.21%</b>

Net appropriations are lower by \$4,919 or 2/10's of 1% of that \$20,000 is an increase in capital and the balance \$15,081 is reduction operating expenses.

Significant Areas of Increase: Legal, retiree health benefits, capital improvements, municipal court and general administrations.

Significant Areas of Decrease: PFRS phased out, master plan update.

We will not be adopting the budget tonight since the State has not reviewed it and we also need to amend it.

## WATER FUND

Total budget \$602,368 – funded by existing customer user fees of \$459,000, fair share fees \$26,988.33, tower rental fees of \$88,000 and surplus of \$28,379.67. ***There is no rate increase required to balance the 2021 budget;*** the budget appropriations include Purchase of Water of \$320,000 or .531% of the total budget.

## SEWER FUND

Total budget \$557,056 – funded by user fees of \$490,000 and surplus of \$67,056. ***There is no rate increase required to balance the 2021 budget;*** the budget appropriations include Treatment of Sewer in the amount of \$355,000 or 63.70% of the total budget.

## FUTURE PROSPECTS

- Continuation of GIS Final Phase
- Planning Phase of Improvements to Locust Drive in 2022 partially funded by NJDOT funds
- Planning Phase of Improvements to Maple Street in 2021 partially funded by NJDOT funds
- Exploring the possibility of an Interlocal Municipal Court
- Potential Purchase of a Fire Truck
- Animal Shelter Debt has been addressed for permanent financing in April of 2021
- Water Utility User Rates need to be reviewed
- Sewer Utility User Rates need to be reviewed
- Planned Improvements to Borough Hall Parking Lot 2022
- Acquisition of Various Public Works Equipment – mowers and radio reads.

## CONCLUSION

I emphasize that surplus was used to balance the three (3) budgets but must point out that surplus is not always guaranteed.

This is my sixth (6<sup>th</sup>) budget as mayor and I will continue to monitor the budget for any changes and start planning for next year and beyond. I will continually review all aspects of the Borough's financial operations in order to ensure that the levels of service to residents are maintained and that expenses incurred are appropriate. All of these items will hopefully point to a better future for the Borough. The public hearing on the introduced budget is tonight, May 19<sup>th</sup> at 7 P.M.

REPORT OF MUNICIPAL CLERK

MAY

2021 SANDRA BOHINSKI

	Copies	Marr Lic	Plng Bd	Recycling	Marr Cer	Peddler's
Ferguson	\$28.00		<u>\$28.00</u>			
Aptiva	\$240.00					<u>\$240.00</u>
Bohinski	<u>\$10.00</u>	<u>\$10.00</u>				
<b>Total</b>	\$278.00	\$10.00	\$28.00			\$240.00

Cat & Dog License \$161.00

BOROUGH OF HELMETTA

REPORT OF THE TAX COLLECTOR

MONTH OF: APRIL

DATED: 5/20/2021

TAXES 2020 1,838.32  
 TAXES 2021 414,012.30  
 TAXES 2022 0.00

DISBURSEMENTS

INTEREST 246.24

COSTS FOR TAX SALE  
 LIEN REDEMPTION + INT  
 RECORDING FEES  
 DUPLICATE CERT  
 DUPLICATE BILL  
 TAX SALE PREMIUMS

TOTAL 416,096.86

TAX COLLECTORS TRUST

PRIOR BALANCE

DEPOSITS

DISBURSEMENTS

BANK BALANCE  
 LEDGER BALANCE

*Tina Mc Dermott*  
 TINA MCDERMOTT  
 TAX COLLECTOR

ADJUSTMENTS

Transfer overpayment from 2019 to 2021  
 w/ pp credit to 2020

(1,161.64) \*  
 (1.95)

(1,163.59)

CLOSING BALANCES

	DEBIT	CREDIT	NET
2019	0.00	(44,336.14)	(44,336.14) Kaplan
2020	36,482.20	(83.83)	36,398.37
2021	890,588.99	(7,185.05)	883,403.94
Ledger Bal		38,011.10 KAPLAN OVERPAY FROM 2018 CARRIED INTO 2019	

12,473.21 3/31/2021

\$5.19 int

12,478.40

0.00

12,478.40

Statement Bal  
 4/30/2021

12,478.40





691-695 Avenue C, Bayonne, NJ 07002

Address Service Requested

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PAGE: 1 of 3
PRIMARY: XXXXXXXXXXXX3028
DATE: 04/30/2021

16130 0.6400 TR 00000
Borough Of Helmetta
Helmetta Tax Collection Trust Fund
51 Main Street
Helmetta, NJ 08828-1127



Table with account summary data including: LOCAL GOVERNMENT TIERED, ACCOUNT NUMBER XXXXXXXXXXXX3028, PREVIOUS BALANCE 12,473.21, CURRENT BALANCE 12,478.40, STATEMENT DATES 4/01/21 THRU 5/02/21, and various interest and fee details.

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LOCAL GOVERNMENT TIERED		ACCOUNT: XXXXXXXXXXXXX3028	
TRANSACTIONS			
DATE	DESCRIPTION	DEBITS	CREDITS
04/30	INTEREST DEPOSIT		6.19
INTEREST RATE			
DATE	RATE		
03/31	0.760000%		
04/01	0.500000%		



Current Taxes Beginning 12/31/2020	Receipts Prepaid (67,978.51)	2021 LEVY PRELIM 2,847,458.50	Add/Omit 1,471.34	0.06 Penalty	Refunds or Adjs.	Transfer Overpay (3,479.18)	Srs & Vets Allowed Widow (12,250.00)	Srs & Vets Disallowed Widow (750.00)	Transfer Years	County Bd Judgments	Property Maint	Cancel Resolution	Homestead Rebate	Balance
December	2,847,458.50	(67,978.51)	1,471.34			(3,479.18)	(12,250.00)	750.00						2,765,222.15
January	2,765,222.15	(375,028.69)			(1.95)	(85.80)								2,390,105.71
February	2,390,105.71	(940,034.59)			25.00	(13.65)								1,450,082.47
March	1,450,082.47	(61,601.02)			(1,762.13)	279.61		250.00					(88,671.05)	1,298,577.88
April	1,298,577.88	(414,012.30)				(1,161.64)								883,403.94
May														0.00
June														0.00
July														0.00
August														0.00
September														0.00
October														0.00
November														0.00
December														0.00
2022 PREPAY TOTAL	(1,858,655.11)	2,847,458.50	1,471.34	0.00	(1,739.08)	(4,460.66)	(13,000.00)	1,000.00	0.00	0.00	0.00	0.00	(88,671.05)	883,403.94

May 20, 2021  
06:25 PM

BOROUGH OF HELMETTA  
Cash Receipts Totals from 04/01/21 to 04/30/21

Range: Block: First to Last      Range of Util Accounts: First to Last  
 Lot:  
 Qual:  
 Range of Codes: First to Last      Range of Years: First to 2022      Range of Periods: 1 to 12  
 Range of Batch Ids: First to Last      Range of Dates: 04/01/21 to 04/30/21  
 Range of Sections: First to Last      Name to Print: Bill To  
 Range of Spec Tax Codes: First to Last      Print Ref Num: N      Print Utility w/Block/Lot/Qual: N  
 Payment Type Includes:      Tax: Y      Sp Charges: N      Lien: Y      Sp Assmt: Y      Water: N      Sewer: N  
    Voucher Agency: N      Animal: N      Misc: Y  
 Payment Method Includes:      Cash: Y      Check: Y      Credit: Y      Voucher: N  
 Range of Installment Due Dates: First to Last  
 Print Miscellaneous w/Block/Lot/Qual: N      Print Only Miscellaneous w/Block/Lot/Qual: N

Code Description	Count	Arrears/Other	Principal			Interest	Total
			2020	2021	2022		
001 Property Taxes	317	0.00	1,838.32	414,012.30	0.00	246.24	416,096.86
Tax Payments	317	0.00	1,838.32	414,012.30	0.00	246.24	416,096.86
022 DUPLICATE BILL TAXES	3	15.00	0.00	0.00	0.00	0.00	15.00
Misc Payments	3	15.00	0.00	0.00	0.00	0.00	15.00
Payments Total:	320	15.00	1,838.32	414,012.30	0.00	246.24	416,111.86
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	320	15.00	1,838.32	414,012.30	0.00	246.24	416,111.86

Total Cash: 2,540.00  
 Total Check: 413,571.86  
 Total Credit: 0.00

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
 Lot: Bill Year Range: 2021 to 2021 Include Prior Yr/Prd In Balance: Y  
 Qual: Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
 As of Date: 04/30/21 Assessed Value/SPTX Code Year: 2021

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,417,606.78	1,417,601.72	0.00	0.00	2,835,208.50
Added/Omitted	735.70	735.64	0.00	0.00	1,471.34
Other Billing	750.00	90,183.18-	500.00-	0.00	89,933.18-
Balance Adjustments (Prin)	2,169.69	5,845.61-	3,520.65	4,532.34-	4,687.61-
Payments (Prin)	1,396,416.49	456,565.26	3,133.36	2,540.00	1,858,655.11
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	24,845.68	865,743.31	112.71-	7,072.34-	883,403.94
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	24,845.68	865,743.31	112.71-	7,072.34-	883,403.94
Payments (Intr)	938.87	0.00	0.00	0.00	938.87
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 7,937.77-  
 Current Balance: 883,403.94  
 Total Balance: 875,466.17

2021 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,927,480	Disabled Person	4
Improvement Value:	140,044,747	Surviving spouse	0
Limited Exemptions:	0	Veteran	38
Net Taxable Value:	223,922,718	Widow of Veteran	3

NOTE: zero balance accounts ARE included on the total pages.

TAX YEAR 2021/1 - 2021/4  
TAX LEVY

Original (Original Billed + Deduction Amounts)	2,847,458.50	
Added	1,471.34	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments		
089 Billing Adjustment	<u>0.00</u>	
TOTAL LEVY		2,848,929.84

2021 DEDUCTIONS

Senior Citizen	( 4 ) x 250.00	1,000.00	
Disabled Person	( 4 ) x 250.00	1,000.00	
Surviving Spouse	( 0 ) x 250.00	0.00	
Veteran	( 38 ) x 250.00	9,500.00	
Widow of Veteran	( 3 ) x 250.00	<u>750.00</u>	
TOTAL DEDUCTION AMOUNTS 2021/1 - 2021/4			( <u>12,250.00</u> )

TOTAL LEVY TO BE COLLECTED

2,836,679.84

COLLECTIONS

Prepaid from Prior Year (before 01/01/21)			
001 Property Taxes	<u>67,978.51</u>		
Total from Prior Year		67,978.51	
Current Year (01/01/21 - 12/31/21)			
001 Property Taxes	<u>1,790,676.60</u>		
Total Current Year		1,790,676.60	
Subsequent Year (after 12/31/21)			
Total Subsequent Year		<u>0.00</u>	
TOTAL COLLECTIONS		1,858,655.11	

NSF REVERSALS

TOTAL NSF REVERSALS 0.00

TOTAL COLLECTIONS less NSF REVERSALS

( 1,858,655.11 )

COLLECTOR ADJUSTMENTS	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	250.00-	250.00-	0
052 Src Disallowed	0.00	0.00	0.00	0
053 Vet Allowed	0.00	250.00-	250.00-	1
054 Vet Disallowed	1,000.00	0.00	1,000.00	4
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	0.00	0.00	0.00	0
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 Wid Allowed	0.00	250.00-	250.00-	1
060 Wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	0.00	0.00	0
062 Forclosure	0.00	0.00	0.00	0
063 Transfer Overpayment	11,329.05	15,776.06-	4,447.01-	0
064 Refund Overpayment	0.00	0.00	0.00	0
069 Cancelled - Resolutn	0.00	0.00	0.00	0
070 County Board Judgmt	0.00	0.00	0.00	0
071 Miscellaneous	0.00	15.60-	15.60-	0

072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	0.00	0.00	0.00	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	1,762.13-	1,762.13-	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	25.00	0.00	25.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHR G MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	88,671.05-	88,671.05-	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>12,354.05</u>	<u>106,974.84-</u>	<u>94,620.79-</u>	<u>6</u>

TOTAL ADJUSTMENTS

94,620.79-

BALANCE 2021/1 - 2021/4

Credit Balances

7,185.05-

Debit Balances

890,588.99

TOTAL BALANCE 2021/1 - 2021/4

883,403.94



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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

BOROUGH OF HELMETTA  
Adjustment Report by Block/Lot/Qual

Range: Block: First to Last      Bill Year Range: 2021 to 2021      Adjust Code Range: First to Last  
 Lot:      Bill Period Range: 1 to 4      Name/Location To Print: Owner Name  
 Qual:      Date Range: 04/01/21 to 04/30/21      Page Break After Totals: N  
 System Date Range: 04/01/21 to 04/30/21      Include Adjustment Type: All  
 Include: Tax: Y    Sp Charges: Y    Lien: Y    Special Assessment: Y

Block/Lot/Qual Yr/Prd/Instl Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Sp. Assmnt User Id	Type Batch Id
21.	7.1	-C0407-	Tax		SCHANTZENBACH, REBECCA						
2021 2 04/08/21	063				1,161.64-		0.00	0.00	1,161.64-	CTC	CTC
2021 2 04/08/21	063				24.87		0.00	0.00	24.87	CTC	CTC
2021 3 04/08/21	063				24.87-		0.00	0.00	24.87-	CTC	CTC
Account Total:					1,161.64-		0.00	0.00	1,161.64-		

Code	Description	Count	Principal	Install Int	Interest	Total	Ded Count
Total for Year 2021							
063	Transfer Overpayment	<u>3</u>	<u>1,161.64-</u>	<u>0.00</u>	<u>0.00</u>	<u>1,161.64-</u>	<u>0</u>
		3	1,161.64-	0.00	0.00	1,161.64-	0
Totals for All Years:							
063	Transfer Overpayment	<u>3</u>	<u>1,161.64-</u>	<u>0.00</u>	<u>0.00</u>	<u>1,161.64-</u>	<u>0</u>
		3	1,161.64-	0.00	0.00	1,161.64-	0

Transfer From  
Overpayment in  
2019  
Carried  
Over

Range: Block: First to Last      Bill Year Range: 2020 to 2020      Adjust Code Range: First to Last  
 Lot:      Bill Period Range: 1 to 4      Name/Location To Print: Owner Name  
 Qual:      Date Range: 04/01/21 to 04/30/21      Page Break After Totals: N  
 Include: Tax: Y Sp Charges: Y Lien: Y Special Assessment: Y      System Date Range: 04/01/21 to 04/30/21      Include Adjustment Type: All

Block/Lot/Qual Yr/Prd/Inst	Date	Code	Ded	Type Description	Acct Id	Owner Name Principal	Install	Int	Interest	Total	Sp. Assmnt User Id	Type Batch Id
11.	2020	2	04/19/21	063	Tax WIPP FEE CREDIT	YETMAN, ROBERT	1.95-	0.00	0.00	1.95-	CAF	TX
13.	2020	39.29	04/29/21	063	Tax WIPP FEE CREDIT	GORGY, MANAL	1.95-	0.00	0.00	1.95-	CAF	TX
14.	2020	4.	04/21/21	063	Tax WIPP FEE CREDIT	MUNCK, JAMES & THEANO	1.95-	0.00	0.00	1.95-	CAF	TX
16.	2020	10.	04/29/21	063	Tax WIPP FEE CREDIT	HERNER, KAREN A	1.95-	0.00	0.00	1.95-	CAF	TX
18.	2020	6.09	04/26/21	063	Tax WIPP FEE CREDIT	SHERLOCK, ROBERT & CHRISTINE	1.95-	0.00	0.00	1.95-	CAF	TX
18.	2020	6.26	04/26/21	063	Tax WIPP FEE CREDIT	ABEDINI, BONNIE	1.95-	0.00	0.00	1.95-	CAF	TX
18.	2020	6.35	04/19/21	063	Tax WIPP FEE CREDIT	PALM, THOMAS & CECILIA	1.95-	0.00	0.00	1.95-	CAF	TX
20.	2020	9.	04/29/21	063	Tax WIPP FEE CREDIT	MEZEY, BRYANT & JAN	1.95-	0.00	0.00	1.95-	CAF	TX
20.	2020	10.	04/29/21	063	Tax WIPP FEE CREDIT	MEZEY, BRYANT & JAN	1.95-	0.00	0.00	1.95-	CAF	TX
20.	2020	53.	04/26/21	063	Tax WIPP FEE CREDIT	BOLLACI, FRANK & DIANE	1.95-	0.00	0.00	1.95-	CAF	TX
20.	2020	68.	04/26/21	063	Tax WIPP FEE CREDIT	BRADY, KRYSZYNA & GERALD	1.95-	0.00	0.00	1.95-	CAF	TX
20.	2020	90.	04/26/21	063	Tax WIPP FEE CREDIT	PATTERSON, ULYSSES F	1.95-	0.00	0.00	1.95-	CAF	TX
20.	2020	112.	04/16/21	063	Tax WIPP FEE CREDIT	BERGER, VLADIMIR & JENNIFER	1.95-	0.00	0.00	1.95-	CAF	TX
21.	2020	7.1	04/02/21	063	-C0801- Tax WIPP FEE CREDIT	SHAH, MUKESH & AVANI	1.95-	0.00	0.00	1.95-	CAF	TX
21.	2020	7.1	04/13/21	063	-C0901- Tax WIPP FEE CREDIT	DAGA, PUJA & KAMAL & SHILPI	1.95-	0.00	0.00	1.95-	CAF	TX
21.	2020	7.1	04/12/21	063	-C1407- Tax WIPP FEE CREDIT	SIEDLIK, ANDRZEJ L & KATARZYNA	1.95-	0.00	0.00	1.95-	CAF	TX

BOROUGH OF HELMETTA  
2020  
 DELINQUENT TAXES AS OF:

4/30/21

	TOTAL	Penalty		<u>2020</u>
		Transfer overpay	1/29/21	50.70
		overpay reversal		(50.70)
		wipp credits		(17.57)
		wipp credits	4/28/21	<u>(1.95)</u>
new lien				
		Cash Recpts	adj	
JANUARY	65,909.28	(10,373.82)	50.70	55,586.36
FEBRUARY	55,586.36	(5,773.32)	(50.70)	49,762.34
MARCH	49,762.34	(11,422.30)	(17.57) *	38,322.47
APRIL	38,322.47	(1,838.32)	(1.95)	36,482.20
MAY				0.00
JUNE				0.00
JULY				0.00
AUGUST				0.00
SEPTEMBER				0.00
OCTOBER				0.00
NOVEMBER				0.00
BALANCE				<u>\$ 36,482.20</u>

Range: Block: First to Last Property Class Range: First to Last Print Balances Greater Than: 0.00  
 Lot: Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: N  
 Qual: Bill Period Range: 1 to 4 Include Interest Through: 04/30/21  
 As of Date: 04/30/21 Assessed Value/SPTX Code Year: 2020 Include Tax sp Charges: N  
 Include Utility Due As Of 04/30/21: N Include Other Special Charges: N

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	14,241.10	14,241.05	14,102.76	13,881.44	56,466.35
Added/Omitted	0.00	0.00	0.00	0.00	0.00
Other Billing	0.00	0.00	0.00	639.37	639.37
Balance Adjustments (Prin)	0.00	24.15-	5.85-	1.05-	31.05-
Payments (Prin)	7,507.93	6,986.83	4,506.94	1,590.77	20,592.47
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,733.17	7,230.07	9,589.97	12,928.99	36,482.20
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,733.17	7,230.07	9,589.97	12,928.99	36,482.20
Payments (Intr)	1,317.08	863.78	504.22	261.71	2,946.79
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00
Prior Yr/Prd Balance:	0.00				
Current Balance:	36,482.20				
Total Per Diem Interest:	3,657.00				
Total Balance:	40,139.20				

2020 DEDUCTIONS

Number of Accts:	10	Senior Citizen	0
Land Value:	890,700	Disabled Person	0
Improvement Value:	953,400	Surviving Spouse	0
Limited Exemptions:	0	Veteran	0
Net Taxable Value:	1,844,100	Widow of Veteran	0

NOTE: Balance includes Bill Year/Period Range Only.  
 NOTE: Per Diem Interest is included for Bill Year/Period Range Only.

Range: Block: First to Last Property Class Range: First to Last Include Zero Balances: Y  
 Lot; Bill Year Range: 2020 to 2020 Include Prior Yr/Prd In Balance: Y  
 Qual; Bill Period Range: 1 to 4 Direct Withdraw Accounts Only: N  
 As Of Date: 04/30/21 Assessed Value/SPTX Code Year: 2020

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter	Total
Original Billed	1,429,965.73	1,429,960.52	1,415,191.50	1,392,916.48	5,668,034.23
Added/Omitted	1,188.51	1,188.49	0.00	2,615.46	4,992.46
Other Billing	750.00	0.00	1,500.00	139.37	2,389.37
Balance Adjustments (Prin)	3,001.38	4,752.21	2,496.02	13,946.61-	3,697.00-
Payments (Prin)	1,428,172.45	1,428,756.95	1,409,597.55	1,368,793.74	5,635,320.69
Payments (Pnlt)	0.00	0.00	0.00	0.00	0.00
NSF (Prin)	0.00	0.00	0.00	0.00	0.00
NSF (Pnlt)	0.00	0.00	0.00	0.00	0.00
Tax Balance (Prin + Pnlt)	6,733.17	7,144.27	9,589.97	12,930.96	36,398.37
Misc.Charge Adjustments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge Payments (Prin)	0.00	0.00	0.00	0.00	0.00
Misc.Charge NSF (Prin)	0.00	0.00	0.00	0.00	0.00
Total Balance (Prin + Pnlt)	6,733.17	7,144.27	9,589.97	12,930.96	36,398.37
Payments (Intr)	2,888.54	2,071.93	1,610.91	1,478.72	8,050.10
NSF (Intr)	0.00	0.00	0.00	0.00	0.00
Balance Adjustments (Intr)	0.00	0.00	0.00	0.00	0.00

Prior Yr/Prd Balance: 44,336.14-  
 Current Balance: 36,398.37  
 Total Balance: 7,937.77-

2020 DEDUCTIONS

Number of Accts:	1021	Senior Citizen	4
Land Value:	83,843,084	Disabled Person	4
Improvement Value:	139,152,346	Surviving Spouse	0
Limited Exemptions:	0	Veteran	38
Net Taxable Value:	222,955,658	Widow of Veteran	3

NOTE: zero balance accounts ARE included on the total pages.

TAX YEAR 2020/1 - 2020/4  
TAX LEVY

Original (Original Billed + Deduction Amounts)	5,680,284.23	
Added	4,992.46	
Omitted	0.00	
Omitted/Added	0.00	
Rollback	0.00	
Prelim Adjustments	0.00	
089 Billing Adjustment	0.00	
<b>TOTAL LEVY</b>	<u>5,685,276.69</u>	5,685,276.69

2020 DEDUCTIONS

Senior citizen ( 4 ) x 250.00	1,000.00	
Disabled Person ( 4 ) x 250.00	1,000.00	
Surviving Spouse ( 0 ) x 250.00	0.00	
Veteran ( 38 ) x 250.00	9,500.00	
Widow of Veteran ( 3 ) x 250.00	750.00	
<b>TOTAL DEDUCTION AMOUNTS 2020/1 - 2020/4</b>	<u>12,250.00</u>	( 12,250.00 )
<b>TOTAL LEVY TO BE COLLECTED</b>		<u>5,673,026.69</u>

COLLECTIONS

Prepaid from Prior Year (before 01/01/20)		
001 Property Taxes	<u>58,978.33</u>	
Total from Prior Year		58,978.33
Current Year (01/01/20 - 12/31/20)		
001 Property Taxes	5,544,052.71	
006 LIENHOLDER TAXES	<u>2,882.09</u>	
Total Current Year		5,546,934.80
Subsequent Year (after 12/31/20)		
001 Property Taxes	<u>29,407.56</u>	
Total Subsequent Year		<u>29,407.56</u>

TOTAL COLLECTIONS

5,635,320.69

NSF REVERSALS

TOTAL NSF REVERSALS	<u>0.00</u>	0.00
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TOTAL COLLECTIONS less NSF REVERSALS

( 5,635,320.69 )

COLLECTOR ADJUSTMENTS

	Debit	Credit	Net	Allow/Disallow
051 Src Allowed	0.00	250.00-	250.00-	1
052 Src Disallowed	250.00	0.00	250.00	1
053 Vet Allowed	3.15	253.15-	250.00-	1
054 Vet Disallowed	1,750.00	0.00	1,750.00	6
055 Dis Allowed	0.00	0.00	0.00	0
056 Dis Disallowed	250.00	0.00	250.00	1
057 Ssp Allowed	0.00	0.00	0.00	0
058 Ssp Disallowed	0.00	0.00	0.00	0
059 wid Allowed	0.00	250.00-	250.00-	1
060 wid Disallowed	0.00	0.00	0.00	0
061 Lien - Transfer Exst	0.00	2,461.85-	2,461.85-	
062 Forclosure	0.00	0.00	0.00	
063 Transfer Overpayment	26,529.93	27,515.08-	985.15-	
064 Refund Overpayment	0.00	0.00	0.00	
069 cancelled - Resolutn	0.00	0.00	0.00	



070	County Board Judgmt	0.00	0.00	0.00	
071	Miscellaneous	0.00	0.00	0.00	
072	State Tax Appeal	0.00	0.00	0.00	
073	Lien - Establish New	0.00	0.00	0.00	
074	Lien - Transfer O.B.	0.00	0.00	0.00	
075	Arrears - Transfer	0.00	0.00	0.00	
076	6% Penalty	639.37	0.00	639.37	
077	Lien Estab New Pnlty	0.00	0.00	0.00	
078	Lien Trnf Exst Pnlty	0.00	0.00	0.00	
079	Arrears Trnsfr Pnlty	0.00	0.00	0.00	
080	Credit Interest	0.00	0.00	0.00	
081	POST WRONG PROP	0.00	0.00	0.00	
082	TRANSFER PAYMENT	0.00	0.00	0.00	
083	Charge Interest	0.00	0.00	0.00	
084	Disabled Vet Exempt	0.00	0.00	0.00	
085	Transf to Water/Sewr	0.00	0.00	0.00	
086	NSF CHECK	0.00	0.00	0.00	
087	Transfer Balance	0.00	0.00	0.00	
088	LIENHOLDER PAYMENT	0.00	0.00	0.00	
090	SPECIAL CHARGE	0.00	0.00	0.00	
091	LIEN - SP CHRG MISC	0.00	0.00	0.00	
152	Senior Chargeback	0.00	0.00	0.00	0
156	Disabled Chargeback	0.00	0.00	0.00	0
158	SSP Chargeback	0.00	0.00	0.00	0
HB	HOMESTEAD BENEFIT	0.00	0.00	0.00	
HR	HOMESTEAD REBATE	0.00	0.00	0.00	
MIS	MISC	0.00	0.00	0.00	
RVR	RVRSL ADJ	0.00	0.00	0.00	
		<u>29,422.45</u>	<u>30,730.08-</u>	<u>1,307.63-</u>	<u>11</u>
	TOTAL ADJUSTMENTS			<u>1,307.63-</u>	
	BALANCE 2020/1 - 2020/4				
	Credit Balances			83.83-	
	Debit Balances			<u>36,482.20</u>	
	TOTAL BALANCE 2020/1 - 2020/4			<u>36,398.37</u>	

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BOROUGH OF HELMETTA  
Tax Account Status Audit Totals

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	<u>Debit</u>	<u>Credit</u>	<u>Net</u>
COLLECTOR INTEREST ADJUSTMENTS	0.00	0.00	0.00
TOTAL INTEREST ADJUSTMENTS			<u>0.00</u>

Water/Sewer Receipts Report

May 2021

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
2021 Principal	\$ 28,963.21	\$ 33,422.77	\$ 62,385.98
2021 Overpayments	135.84	475.33	611.17
Subtotal	29,099.05	33,898.10	62,997.15
Interest	46.75	51.44	98.19
Subtotal	29,145.80	33,949.54	63,095.34
Lien Holder Payments	67.74	455.84	523.58
Lien Holder Interest	0.15	4.97	5.12
Subtotal	29,213.69	34,410.35	63,624.04
Final Water Reads	-	-	-
NSF Returned Checks	-	-	-
Refund Overpayment	-	-	-
NSF Bank Fees	-	-	-
W/S Duplicate Bill Fee	-	-	-
New Water Meter	-	-	-
Connection Fee	-	-	-
Water Meter Testing	-	-	-
Transfer in from Tax	-	-	-
Transfer out to Tax	-	-	-
	<u>\$ 29,213.69</u>	<u>\$ 34,410.35</u>	<u>\$ 63,624.04</u>

Carol Feig  
Utility Revenue Collector

**RESOLUTION  
#2021- 99**

**WAIVING OF TYPE 1 PERMIT FEES**

**WHEREAS**, a Borough event is being held at the Helmetta Pavilion on July 3rd; and

**WHEREAS**, food trucks will be utilized for the event; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Helmetta that the type 1 permit fees for the food trucks be waived.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		✓	✓			
Karczewski			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 16, 2021.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk

**RESOLUTION  
#2021- 101**

**RESOLUTION OF THE BOROUGH OF HELMETTA AUTHORIZING PARTIAL  
PAYMENT NO.1 TO BLACK ROCK ENTERPRISES LLC. FOR OLD FORGE ROAD  
IMPROVMENTS IN THE AMOUNT OF \$148,865.43**

**WHEREAS**, in accordance with the Local Public Contracts Law, N.J.S.A. 40A:1 1-1 et seq, the Borough of Helmetta (the "Borough") awarded a contract for the Old Forge Road Improvements (the "Project") Black Rock Enterprises LLC. (the "Contractor") in the amount of \$329,341.83, and

**WHEREAS**, the Contractor has submitted to the Borough an application for Partial Payment No.2 in the amount of \$296,673.54 for the cost of work completed on the Project to date; and

**WHEREAS**, the Borough Engineer has reviewed the Contractor's request and recommends Partial Payment No.2 to the Contractor in the amount of \$148,865.43 as evidenced by Engineer's Certificate No.2; and

**WHEREAS**, the Borough Council desires to authorize Partial Payment No.2 to the Contractor in the total amount of \$148,865.43

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Helmetta that the Borough hereby authorizes Partial Payment No.1 in the amount of \$148,865.43 to Black Rock Enterprises for the Old Forge Road Improvements contract, and that the Mayor is hereby authorized to execute any documents necessary to effectuate such payment.

**BE IT FURTHER RESOLVED**, that the Chief Financial Officer has stated to the Borough Administrator Matthew Crane that sufficient funds are available for this contract.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be provided to each of the following:

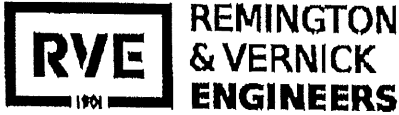
- a. Black Rock Enterprises LLC.
- b. Denise Marabello, Borough Chief Financial Officer
- c. Joseph D. Youssouf, Esq. Borough Attorney

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		✓	✓			
Karczewski			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 16, 2021.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk



CERTIFICATE #2

DATE: 6/7/21

**PROJECT NAME:**  
Old Forge Road Improvements  
**PROJECT NUMBER:**  
1206-T-082  
**CLIENT:**  
Borough of Helmetta

**CONTRACTOR:**  
Black Rock Enterprises LLC  
1316 Englishtown Road  
Old Bridge, NJ 08857  
Ph: 732-967-6400

#	DESCRIPTION	QUANTITY & UNITS		UNIT PRICE	CONTRACT AMOUNT	QTY. THIS PERIOD	AMOUNT THIS PERIOD	TOTAL QTY. COMPL.	TOTAL AMOUNT PAYABLE
1	Inlet Protection	29	UN	\$1.00	\$29.00	0	\$0.00	29	\$29.00
2	Soil Erosion & Sediment Control	1	LS	\$4,500.00	\$4,500.00	0	\$0.00	1	\$4,500.00
3	Traffic Cones	40	UN	\$10.00	\$400.00	0	\$0.00	65	\$650.00
4	Drums	40	UN	\$0.01	\$0.40	0	\$0.00	0	\$0.00
5	Construction Signs	10	UN	\$185.00	\$1,850.00	0	\$0.00	10	\$1,850.00
6	Traffic Directors, Flagger	120	HR	\$0.01	\$1.20	0	\$0.00	0	\$0.00
7	Police Officers and Vehicles	1	Allowance	\$30,000.00	\$30,000.00	0.361	\$10,835.28	0.578	\$17,332.40
8	Asphalt Adjustment	1	DOLLAR	\$6,000.00	\$6,000.00	0.791	\$4,745.28	0.791	\$4,745.28
9	Fuel Adjustment	1	DOLLAR	\$3,000.00	\$3,000.00	0.629	\$1,886.03	0.629	\$1,886.03
10	Clearing Site	1	LS	\$20,000.00	\$20,000.00	0	\$0.00	1	\$20,000.00
11	HMA Milling, 2" Average Depth	10400	SY	\$2.85	\$29,640.00	0	\$0.00	9623	\$27,425.55
12	Hot Mix Asphalt, Mix 12.5M64 Surface Course, 2" Thick	1250	TNS	\$82.00	\$102,500.00	1256.53	\$103,035.46	1256.53	\$103,035.46
13	Base Repair (As Directed)	520	SY	\$0.01	\$5.20	0	\$0.00	0	\$0.00
14	Tack Coat	1150	GAL	\$2.85	\$3,277.50	1100	\$3,135.00	1100	\$3,135.00
15	9" x 18" Concrete Curb complete with all items per plan detail	115	LF	\$35.00	\$4,025.00	0	\$0.00	115	\$4,025.00
16	Concrete Sidewalk, 4" Thick complete with all items per plan detail	180	SY	\$82.00	\$14,760.00	0	\$0.00	180	\$14,760.00
17	Detectable Warning Surface	9.9	SY	\$400.00	\$3,960.00	0	\$0.00	10	\$4,000.00

18	Convert Existing "B" Inlet Headpiece to 2" Headpiece	1	UN	\$1,000.00	\$1,000.00	1	\$1,000.00	1	\$1,000.00
19	Manhole Riser Ring, 1"-3"	11	UN	\$275.00	\$3,025.00	0	\$0.00	1	\$275.00
20	Valve Box Riser Ring, 1"-3"	21	UN	\$25.00	\$525.00	10	\$250.00	12	\$300.00
21	Traffic Markings, Thermoplastic	1944	SF	\$3.15	\$6,123.60	1944	\$6,123.60	1944	\$6,123.60
22	Yellow Traffic Stripes 4" Wide, Reflective Epoxy	4000	LF	\$0.60	\$2,400.00	3522	\$2,113.20	3522	\$2,113.20
23	White Traffic Stripes 4" Wide, Reflective Epoxy	3900	LF	\$0.60	\$2,340.00	3439	\$2,063.40	3439	\$2,063.40
24	Portable Variable Message Sign	2	UN	\$1,000.00	\$2,000.00	0	\$0.00	2	\$2,000.00
<b>ALTERNATE A</b>									
A1	Police Officers and Vehicles	1	Allowance	\$10,000.00	\$10,000.00	0	\$0.00	0	\$0.00
A2	Clearing Site	1	LS	\$2,174.93	\$2,174.93	0	\$0.00	1	\$2,174.93
A3	Concrete Retaining Wall complete with all items per plan detail	100	LF	\$85.00	\$8,500.00	100	\$8,500.00	100	\$8,500.00
A4	9" x 18" Concrete Curb complete with all items per plan detail	115	LF	\$35.00	\$4,025.00	0	\$0.00	396	\$13,860.00
A5	Concrete Sidewalk, 4" Thick complete with all items per plan detail	735	SY	\$69.00	\$50,715.00	0	\$0.00	487	\$33,603.00
A6	Concrete Driveway Apron, 6" Thick	70	SY	\$80.00	\$5,600.00	60	\$4,800.00	135	\$10,800.00
A7	Detectable Warning Surface	8.1	SY	\$400.00	\$3,240.00	0	\$0.00	8	\$3,200.00
A8	Traffic Markings, Thermoplastic	900	SF	\$3.25	\$2,925.00	805	\$2,616.25	805	\$2,616.25
A9	Regulatory Warning Signs	4	UN	\$200.00	\$800.00	4	\$800.00	4	\$800.00
S1	Tree Clearing for #7 Old Forge Rd, #9 Old Forge Rd, #2 York	1	LS	\$4,825.00	\$4,825.00	0	\$0.00	1	\$4,825.00
S2	Casting Resets	4	UN	\$275.00	\$1,100.00	0	\$0.00	4	\$1,100.00
<b>TOTALS</b>					<b>\$335,266.83</b>		<b>\$151,903.50</b>		<b>\$302,728.10</b>



TOTAL AMOUNT COMPLETED TO DATE	<u>\$302,728.10</u>
LESS 2% RETAINAGE	<u>\$6,054.56</u>
SUBTOTAL	<u>\$296,673.54</u>
LESS AMOUNT PREVIOUSLY CERTIFIED	<u>\$147,808.11</u>
AMOUNT DUE THIS CERTIFICATE	<u>\$148,865.43</u>

X Jacqueline Hall  
 CONTRACTOR SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

SUMMARY

CHANGE ORDERS	
1	\$0.00
2	\$0.00
3	\$0.00
4	\$0.00
5	\$0.00

PREVIOUS PAYMENTS	
1	\$147,808.11
2	
3	
4	
5	

ORIGINAL CONTRACT AMOUNT	\$329,341.83
TOTAL CHANGE ORDERS	\$0.00
AMENDED CONTRACT AMOUNT	\$329,341.83

TOTAL PAYMENTS CERTIFIED TO DATE (AMOUNT)	<u>\$147,808.11</u>
AMOUNT DUE THIS CERTIFICATE	<u>\$148,865.43</u>
TOTAL AMOUNT OF WORK COMPLETED	<u>\$302,728.10</u>

\_\_\_\_\_  
 Helmetta Borough Official Date

\_\_\_\_\_  
 Chief Inspector Date

\_\_\_\_\_  
 Municipal Engineer Date

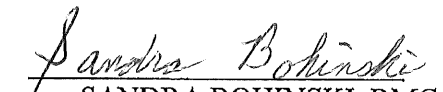
**RESOLUTION  
#2021- 102  
PAYMENT OF BILLS**

All bills shall be paid per list.

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		✓	✓			
Karczewski			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 16, 2021.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk



June 11, 2021  
03:38 PM

BOROUGH OF HELMETTA  
Bill List by P.O. Number

PO #	PO Date	Vendor	Amount	Charge Account	Contract P0 Type	Stat/Chk	First Rcvd	chk/Void	Invoice
Item Description					Actt Type Description		Enc Date	Date	
21-00303	05/20/21	HOME DEPOT		Continued					
3	LATEX BONDING		15.67	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/20/21	06/10/21	
4	WIRE BRUSH FOR HYDRANTS		5.94	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/20/21	06/10/21	
5	WIRE BRUSH FOR HYDRANTS		11.94	1-01-26-772-020	B BUILDINGS & GROUNDS OE	R	05/20/21	06/10/21	
			125.70						
21-00304	05/21/21	GRAINGER							
1	ONE-HOLE PUNCH		10.29	1-01-20-120-020	B MUNICIPAL CLERK OE	R	05/21/21	06/10/21	
21-00306	05/24/21	GLUCK WALRATH LLP							
1	CAPITAL ORDINANCE 2021-05		450.00	1-01-20-712-020	B LEGAL SERVICES OE	R	05/24/21	06/10/21	
21-00307	05/24/21	Middlesex Cty Improvement Auth							
1	SINGLE FAMILY HOUSEHOLD-APRIL		2,835.36	1-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	05/24/21	06/10/21	
2	BRUSH TO CTY/MUNICIPAL SITE		159.86	1-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	05/24/21	06/10/21	
			2,995.22						
21-00308	05/24/21	Middlesex Cty Improvement Auth							
1	20-GALLON COMMINGLED BINS		194.00	1-01-43-786-020	B MIDDLESEX CO RECYCLING PROGRAM	R	05/24/21	06/10/21	
21-00309	05/25/21	ONS01							
1	REPAIRS TO F-550		3,522.66	1-01-26-315-020	B VEHICLE MAINT-PUBLIC WORKS	R	05/25/21	06/10/21	
21-00314	05/26/21	DB01							
1	REPLACE BURNT OUTLET-PAVILION	D.B. ELECTRIC COMPANY LLC	150.00	1-01-28-796-020	B PARKS OE	R	05/26/21	06/10/21	
21-00316	06/01/21	MCU01							
1	DUMPING CHARGES-MAY	Middlesex Cty Utilities Auth	4,605.57	1-01-32-837-020	B LANDFILL/DISPOSAL SOLID WASTE	R	06/01/21	06/10/21	
21-00325	06/03/21	ROS02							
1	PUBLIC DEFENDER-MAY	THOMAS C. ROSELLI, ESQ.	300.00	1-01-20-712-020	B LEGAL SERVICES OE	R	06/03/21	06/10/21	
2	PUBLIC DEFENDER-JUNE		300.00	1-01-20-712-020	B LEGAL SERVICES OE	R	06/03/21	06/10/21	
			600.00						
21-00326	06/04/21	REM01							
1	INVOICE# 1206T082-12	REMINGTON & VERNICK ENGINEERS	13,792.68	C-04-55-700-100	B 20-02 ROAD IMPROVEMENTS OLD FORGE RD	R	06/04/21	06/10/21	
21-00327	06/04/21	REM01							
1	INVOICE# 1206T085-6	REMINGTON & VERNICK ENGINEERS	4,071.40	C-04-55-901-100	B DESIGN OF IMPROVEMENTS TO MAPLE STREET	R	06/04/21	06/10/21	

June 11, 2021  
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BOROUGH OF HELMETTA  
Bill List by P.O. Number

Page No: 3

PO #	PO Date	Vendor	Amount	Charge Account	Contract	PO Type	Stat/Chk	First Rcvd	chk/Void	Invoice
Item Description					Acct Type	Description		Enc Date	Date	
21-00328	06/04/21	REM01	1,140.00	1-01-20-715-020	B	ENGINEERING SERVICE OE	R	06/04/21	06/10/21	
1 INVOICE# 1206T087-1										
21-00329	06/04/21	JCP01	1,276.30	1-01-31-826-020	B	STREET LIGHTING	R	06/04/21	06/10/21	
1 STREET LIGHTING/ELECTRICITY										
2 STREET LIGHTING/ELECTRICITY										
			523.89	1-01-31-825-020	B	ELECTRICITY	R	06/04/21	06/10/21	
			1,800.19							
21-00330	06/04/21	HUBER005	1,320.00	1-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	06/04/21	06/10/21	
1 PORTABLE HAND STINKS										
2 SHIPPING										
			195.59	1-01-26-772-020	B	BUILDINGS & GROUNDS OE	R	06/04/21	06/10/21	
			1,515.59							
21-00331	06/07/21	MID16	4,866.23	1-01-43-785-020	B	MIDDLESEX CO BOARD OF HEALTH	R	06/07/21	06/10/21	
1 2ND QUARTER HEALTH ATD										
21-00333	06/07/21	MUN08	247.35	1-01-31-832-020	B	COPYING	R	06/07/21	06/10/21	
1 SAVIN PYMT# 4										
21-00335	06/08/21	EAS01	26,222.63	1-05-55-500-025	B	PURCHASE OF WATER	R	06/08/21	06/10/21	
1 MARCH 2021 WATER										
2 APRIL 2021 WATER										
3 MAY 2021 WATER										
			25,376.74	1-05-55-500-025	B	PURCHASE OF WATER	R	06/08/21	06/10/21	
			26,222.63	1-05-55-500-025	B	PURCHASE OF WATER	R	06/08/21	06/10/21	
			77,822.00							
21-00336	06/09/21	STAR2	354.42	1-01-31-827-020	B	TELEPHONE COSTS	R	06/09/21	06/10/21	
1 TELEPHONE- JUNE(MUNICIPAL)										
2 TELEPHONE- JUNE(FD)										
			238.90	1-01-31-827-020	B	TELEPHONE COSTS	R	06/09/21	06/10/21	
			593.32							
21-00337	06/09/21	MID17	388.56	1-01-31-833-020	B	GASOLINE	R	06/09/21	06/10/21	
1 FUEL USAGE-MAY 2021										
21-00338	06/09/21	VIL01	180.00	1-01-28-795-020	B	RECREATION OE	R	06/09/21	06/10/21	
1 PIZZA FOR FISHING DERBY										
21-00340	06/11/21	KELSO05	600.00	1-01-25-757-020	B	MUNICIPAL PROSECUTOR OE	R	06/11/21	06/11/21	
1 COURT SESSION 6/8/21										

June 11, 2021  
03:38 PM

BOROUGH OF HELMETTA  
Bill List By P.O. Number

Page No: 4

PO #	PO Date	Vendor	Amount	Change Account	Contract	PO Type	First	Rcvd	CHK/Void	Stat/Chk	Enc	Date	Date	Invoice
Total Purchase Orders: 28 Total P.O. Line Items: 46 Total List Amount: 120,891.03 Total Void Amount: 0.00														

Totals by Year-Fund Fund Description	Fund	Budget Rcvd	Budget Held	Budget Total	Revenue Total	G/L Total	Total
CURRENT FUND	1-01	25,160.95	0.00	25,160.95	0.00	0.00	25,160.95
WATER OPERATING FUND	1-05	77,866.00	0.00	77,866.00	0.00	0.00	77,866.00
Year Total:		103,026.95	0.00	103,026.95	0.00	0.00	103,026.95
GENERAL CAPITAL FUND	C-04	17,864.08	0.00	17,864.08	0.00	0.00	17,864.08
Total of All Funds:		120,891.03	0.00	120,891.03	0.00	0.00	120,891.03

**RESOLUTION  
#2021- 103**

**COMMUNITY CENTER RENTAL FEES**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Helmetta that the Community Center Rental Fees be as follows.

Resident- \$250 and \$250 deposit

Non-Resident- \$500 and \$250 deposit

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski	✓		✓			
Duffy		/	✓			
Karczewski			✓			
Reid			✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 16, 2021.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk



**BOROUGH OF HELMETTA  
COUNTY OF MIDDLESEX**

**CAPITAL ORDINANCE NO. 2021-6**

**CAPITAL ORDINANCE AMENDING IN PART CAPITAL ORDINANCE NO. 2020-6 ADOPTED ON NOVEMBER 18, 2020 AND PROVIDING FOR IMPROVEMENTS TO MAPLE STREET, IN ORDER TO AMEND THE PURPOSE THEREOF, AND TO APPROPRIATE AN ADDITIONAL \$493,000 THEREFOR, FOR A TOTAL APPROPRIATION OF \$508,000, AUTHORIZED IN AND BY THE BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, NEW JERSEY**

WHEREAS, the Borough of Helmetta, in the County of Middlesex, New Jersey (the "Borough") finally adopted Capital Ordinance No. 2020-6 on November 18, 2020 (the "Prior Ordinance"), providing for the preliminary design of improvements to Maple Street located within and by the Borough; and

WHEREAS, the Borough has determined that the project description set forth in the Prior Ordinance needs to be amended; and

WHEREAS, the Borough has determined that the costs associated with said improvements are higher than anticipated and has determined to supplement the appropriation therefor; and

WHEREAS, the Borough has an additional \$56,000 available in its Capital Improvement Fund, and \$437,000 in grant proceeds expected to be received from the New Jersey Department of Transportation ("NJDOT"), in addition to the \$15,000 authorized by the Prior Ordinance; and

WHEREAS, the Borough has determined that the \$15,000 authorized by the Prior Ordinance for purposes permitted under N.J.S.A. 40A:2-20 is insufficient and desires to increase such allocation by \$103,000, to an aggregate amount of \$118,000.

NOW, THEREFORE, BE IT ORDAINED by the BOROUGH COUNCIL of the BOROUGH OF HELMETTA, IN THE COUNTY OF MIDDLESEX, STATE OF NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring), AS FOLLOWS:

Section One. Section 2 of the Prior Ordinance is hereby amended to read as follows:

Section 2. The improvements hereby authorized to be undertaken consist of the preliminary design and general capital improvements to Maple Street.

Section Three. For the improvements authorized in Section 2 of the Ordinance there is hereby appropriated the total sum of \$508,000, which includes the sum of \$493,000 in addition to the \$15,000 appropriated by Prior Ordinance, said additional sum includes \$56,000 available in its Capital Improvement Fund, and \$437,000 in grant proceeds expected to be received from the NJDOT.

Section Four. Section 3 of the Prior Ordinance is amended to read as follows:

An aggregate amount not exceeding \$118,000 for interest on said obligations, costs of issuing said obligations, engineering costs, legal fees and other items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included as part of the cost of said improvements and is included in the estimated cost indicated herein for said improvements.

Section 3. The 2021 capital budget of the Borough will conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director of the Division of Local Government Services is on file with the Borough Clerk and is available there for public inspection.

Section 4. The Borough Attorney and other Borough officials and representatives are hereby authorized to do all things necessary to accomplish the purposes of the appropriation made herein.

Section 5. All other provisions of the Prior Ordinance remained unchanged.

Section 6. This ordinance shall take effect as provided by law.

**RESOLUTION  
#2021-105  
RESOLUTION WAIVING INTEREST ON 115 MAIN STREET WATER ACCOUNT  
FOR 2<sup>ND</sup> QUARTER OF 2021 AND SET UP PAYMENT SCHEDULE**

**WHEREAS**, the water bill for 115 Main Street, account # 13-0 had a high reading and the meter was tested ;and

**WHEREAS**, due to the exorbitant amount due the resident has requested a waiver for the delinquent interest of the balance;

**WHEREAS**, the Utility Collection Department recommends to the Borough Council that this resident's account be set up as two accounts, one with current quarterly water and sewer charges and one with past due amounts;

**WHEREAS**, the resident has requested to set up a payment schedule to pay off the past due amounts

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Helmetta, that the Borough waives 115 Main Street's, 2<sup>ND</sup> quarter water bill interest and enter in an agreement of a payment schedule for the remaining balance be subject to the following requirements:

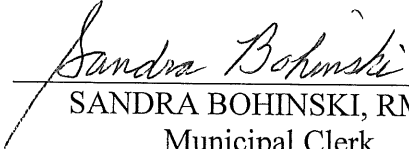
This agreement will have the following requirements:

- 1) Maximum repayment 4 months in accordance with the attached schedule
- 2) Payments are due the first day of each month starting July 1, 2021
- 3) Any delinquent payments will be subject to a 1.5% delinquent interest charge per month or any portion thereof
- 4) All current billings must be paid timely and in accordance with the Borough's water utility rate ordinance
- 5) All outstanding amounts must be settled upon transfer of title of the property to any other person or entity
- 6) Any deviation from the above terms will result in the outstanding balance being subject to the next annual tax sale
- 7) Certified copies be provided to Utility Collector and Tax Collector

	Motion	Second	Aye	Nay	Abstain	Absent
Dzingleski			✓			
Duffy			✓			
Karczewski	✓		✓			
Reid		✓	✓			

CERTIFICATION

I, Sandra Bohinski, Municipal Clerk of the Borough of Helmetta, Middlesex County, New Jersey, do hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Borough Council at the meeting held on June 16, 2021.

  
SANDRA BOHINSKI, RMC  
Municipal Clerk